

Description

This is a request to commence the preparation of a servicing agreement. A servicing agreement is required as a condition of some development permits and most subdivision approvals in accordance with **Section 655 of the Municipal Government Act**.

IMPORTANT NOTICE: This application does not permit you to commence the activity and/or event until such time the Servicing Agreement has been executed.

Fees and Timelines

Requests for preparation of a servicing agreement are \$5000.00 and timelines differ case by case.

Submission Information

Complete applications may be submitted electronically to the City of Grande Prairie at devengcoord@cityofgp.com

For additional information on submission requirements refer to the *City Design Manual - Section 1.5*

For questions regarding this form, please contact the Citizen Contact Centre at **780-538-0300**.

FOIP Act Policy

This information in the Preparation of Servicing Agreement is being collected under the Authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000, c. F-25, as amended from time to time, and may be used for the administration of City of Grande Prairie programs including publicity materials. Your personal information is protected by the privacy provisions of the FOIP Act. If you have any questions about the collection, use and disclosure of your personal information, visit cityofgp.com or phone the Citizen Contact Centre at **780-538-0300**.

Clear Form

Print Form

This is a request to commence the preparation of a servicing agreement for the following development:

Development Name			
Developer Name/ Landowner		Date	
Developer Address			
Developer Email			

The following schedules form part of the Servicing Agreement and must be submitted to complete the required forms. Incomplete applications will not be accepted and returned to the Developer.

- Schedule A – Land Description
- Schedule B – Development Area
- Schedule E – Securities
- Schedule F – Transportation Levies and Fees
- Schedule G – Excess Capacity (as required)
- Special Conditions (as required)