

CITY OF GRANDE PRAIRIE

BYLAW C-1364

A Bylaw to provide for the establishment of the City of Grande Prairie Library Board

WHEREAS pursuant to Part 1 of the Libraries Act, RSA 2000, and all amendment to the Act, a municipality may provide for the establishment of a municipal library board, and

WHEREAS the Council of the City of Grande Prairie deems it necessary to establish a municipal library board for the management and control of the municipal library of the City of Grande Prairie.

NOW THEREFORE, THE COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be called "The City of Grande Prairie Library Board" Bylaw.

DEFINITIONS

2. In this Bylaw:
 1. "Board" means the City of Grande Prairie Library Board.
 2. "City" means the City of Grande Prairie.
 3. "Council" means the Council of the City of Grande Prairie.

ESTABLISHMENT OF BOARD

3. There is hereby established and constituted a Board to be known as "The City of Grande Prairie Library Board".

MEMBERSHIP AND TERM OF OFFICE

4.
 1. The Board shall consist of ten (10) members appointed by Council, eight (8) Public Members, one (1) City Councillor and one (1) member from the Municipal District of Greenview No. 16.
 2. A person who is an employee of the Board is not eligible to be a member of that Board.
 3. A member of the Board is eligible to be reappointed for only two (2) additional consecutive terms of office, unless at least two-thirds (2/3) of the whole Council passes a resolution stating that the member may be reappointed as a member for more than three (3) consecutive terms.

4. Appointments to the Board shall be for terms of up to three (3) years, commencing on January 1st with the said terms operating on a rotating basis, unless appointed to serve the unexpired portion of an existing term.
5. Members of City Council may serve for four (4) years and their term of office on the Board shall coincide with their term of office on Council.
6. The term of office of a member continues until a member is appointed in his/her place.
7. There shall be an annual election of officers from among the members of the Board.

MEETING TIME AND REMUNERATION

5.
 1. Meetings are held monthly with a minimum of ten (10) meetings annually.
 2. There is no Remuneration for Board Members.

DUTIES

6.
 1. The Board, subject to any enactment that limits its authority, has full management and control of the City of Grande Prairie Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the City and may co-operate with other Boards and libraries in the provision of those services.

SKILLS, ABILITIES AND EXPERIENCE

7.
 1. Members should have or be willing to learn and develop:
 - a) knowledge and skills in the areas of policy development, personnel management, finance and budget preparation or advocacy;
 - b) Board or Committee member experience and parliamentary procedure;
 - c) ability to work in a team environment;
 - d) ability to speak in public and communicate effectively;
 - e) passion for public libraries & literacy;
 - f) ability to be flexible, adaptable, committed and enthusiastic; and
 - g) knowledge and experience in Human Resources including legislation regarding hiring and evaluation processes.

BUDGET

8.
 1. The Board shall before December 1st in each year prepare and submit to the Corporate Services Director a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the City of Grande Prairie Library.
 2. Council may approve the estimate under subsection 8.1 in whole or in part.

ACCOUNTS

9.
 1. The Board shall:
 - a) keep accounts of its receipts, payments, credits and liabilities,
 - b) have the accounts audited by a person approved by Council, and
 - c) have the audit submitted to Council.

LIBRARY BUILDING AND EQUIPMENT

- 10. 1. The Board may request Council furnish money required for the purpose of acquiring real property or for erecting, repairing, furnishing and equipping a building to be used as a library.

DISSOLUTION OF BOARD

- 11. In the event of the dissolution of the Board, Council may take possession of vested property and dispose of it in any manner it considers advisable.
- 12. Bylaw C-651C and all amendments are hereby repealed.
- 13. This Bylaw shall take effect on the date it is passed.

READ a first time this 26th day of June, 2017.

READ a second time this 26th day of June, 2017.

READ a third time and finally passed this 26th day of June, 2017.

“B. Given” (signed)
Mayor

“S. Walker” (signed)
Acting Corporate Services Director