

DISCOVER GRANDE PRAIRIE TEACHER GUIDE

Know Before You Go

Welcome to the Discover Grande Prairie Program!

Thank you for bringing your students to participate and discover Grande Prairie with City Council. This guide provides essential information and preparation tips to ensure a smooth and fun experience for you and your students.

Pre-Visit Preparation

To make the most of your visit, please review and complete the following preparations with your students:

1. Assign students who will act as Mayor, Council, Delegates, and/or Administration roles

- By assigning administrative roles, students can experience a greater understanding of how Council meetings work. They can ask the CFO a budget question, the COO an operations question, all to help those acting as Councillors make the right decision for Grande Prairie.
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2. Please let us know of any accessibility requirements before arrival.

3. Active Citizenship

- Encourage students to think about issues or questions in their community they can ask a Councillor about for our Q & A session at the end.
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4. Transportation

- Discover Grande Prairie learning doesn't begin when you arrive at City Hall, it starts when you step on the bus! Your class will be provided with our "I Spy in GP" activity sheet and Transit Fast Facts once on the bus. Don't forget a pen or pencil! We're pleased to offer our Transit Class Pass too.



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- Pre-plan your trip with a group of youth with the Transit Class Pass. The Class Pass must be requested and used by at least one paying adult passenger, who will accompany the group of youths while traveling on transit. This may include, but is not limited to, teachers and educators, day home and childcare facilitators, camp groups and other youth services or organizations.
- To request a Class Pass for City of Grande Prairie transit, simply:
 - **Fill in the online form:** Fill out the online form by clicking the ["Request a Class Pass" button here](#).
 - **Phone:** Call 311 and provide the details of your request to a representative.
 - **Email:** Send an email to info@cityofgp.com with your request.
- Earliest school pickup is 8:45 a.m. Latest downtown pickup is 2:45 p.m.

5. During the Visit

- **Supervision:** Ensure students are always supervised.
- **Participation:** Encourage students to actively participate in discussions and activities.
- **Respect:** Remind students to be respectful and attentive during presentations and interactions with City Hall staff.
- No food or drink is allowed in Council Chambers.

6. Media Permission

- Each student and adult (including the teacher) must complete a permission form for Discover Grande Prairie. This allows for images to be used on the City website page and social media. The classroom teacher will monitor students who cannot be filmed or photographed. [Download the form here](#).

