

## Definitions

### What is a variance?

A variance means an alteration or change to a standard prescribed by the Land Use Bylaw. A variance shall be considered only in cases of unnecessary hardship or practical difficulties particular to the use, character of situation of land or building which is not generally common to other land in the same district. (As per section 19.11 of the Land Use Bylaw).

### What is a hardship?

A hardship is the reason why it is difficult to comply with the regulations of the Land Use Bylaw. This may be because of some unique aspect of the property itself. A hardship does not relate to the personal needs of the landowner and cannot be "self-created".

## Submission Information

Complete applications may be submitted electronically to [devpermits@cityofgp.com](mailto:devpermits@cityofgp.com).

## Privacy Statement

The personal information collected is authorized under Section 4(c) of the Protection of Privacy Act, SA 2024, c. P-28.5. It is collected to process your request, verify your authority, and provide the requested permit, information, or approval.

Your information will only be used for these purposes and protected in accordance with the Act. It will not be disclosed except as authorized by law or with your written consent. If you are requesting for a property, you do not own or occupy, you may be required to provide proof of authority. Personal information is retained and disposed of according to the City's Records Management Bylaw C-1348. If you have any questions about the collection, use, disclosure, or destruction of your personal information, please contact Development Services at 780-538-0325 or [devpermits@cityofgp.com](mailto:devpermits@cityofgp.com).

|                                                                                                       |                    |        |       |
|-------------------------------------------------------------------------------------------------------|--------------------|--------|-------|
| Municipal Address:                                                                                    |                    |        |       |
| Legal Description:                                                                                    | Lot:               | Block: | Plan: |
| Full Name:                                                                                            |                    |        |       |
| Mailing Address:                                                                                      | Postal Code:       |        |       |
| Phone: (Primary)                                                                                      | Phone: (Secondary) |        |       |
| Email:                                                                                                |                    |        |       |
| 1. What is your hardship? What is the unique circumstance for your property that warrants a variance? |                    |        |       |

|                                                                                                |
|------------------------------------------------------------------------------------------------|
| 2. Have you considered revising the proposed project to eliminate/reduce the variance request? |
|------------------------------------------------------------------------------------------------|

3. How have you minimized the potential impact the variance will have on the adjacent property owners?

Signature

Date:

Office Use Only

| (A)<br>Land Use Bylaw Section | (B)<br>Requirement to be Varied | (C)<br>Requested Variance | Variance Percentage<br>(Determined by<br>Development Officer) |
|-------------------------------|---------------------------------|---------------------------|---------------------------------------------------------------|
|                               |                                 |                           |                                                               |
|                               |                                 |                           |                                                               |
|                               |                                 |                           |                                                               |
|                               |                                 |                           |                                                               |
| Application Fee:              | Receipt #:                      |                           |                                                               |
| Application #:                | PL                              | Date                      |                                                               |