

Description

This is a request to commence the preparation of a development agreement. A development agreement is required as a condition of some development permits and most subdivision approvals in accordance with **Section 655 of the Municipal Government Act**.

IMPORTANT NOTICE: This application does not permit you to commence the activity and/or event until such time the agreement has been executed.

Submission Information

- Complete applications may be submitted electronically to the City of Grande Prairie at devengcoord@cityofgp.com.
- For additional information on submission requirements refer to the City Design Manual - Section 1.5
- For questions regarding this form, please contact the AccessGP at **780-538-0300** or **311**.

Privacy Statement

The personal information collected is authorized under Section 4(c) of the Protection of Privacy Act, SA 2024, c. P-28.5. It is collected to process your request, verify your authority, and provide the requested permit, information, or approval.

Your information will only be used for these purposes and protected in accordance with the Act. It will not be disclosed except as authorized by law or with your written consent. If you are requesting for a property, you do not own or occupy, you may be required to provide proof of authority. Personal information is retained and disposed of according to the City's Records Management Bylaw C-1348. If you have any questions about the collection, use, disclosure, or destruction of your personal information, please contact Development Engineering at 780-538-0325 or devengcoord@cityofgp.com.

REQUEST FOR PREPARATION OF DEVELOPMENT AGREEMENT

Please submit completed form to devengcoord@cityofgp.com

This is a request to commence the preparation of a development agreement for the following:

Development Name:

Subdivision File Number/Development Permit Number:

Date of Approval:

Address or Legal Land Description:

Information of Developer entering contract with City of Grande Prairie:

Developer Legal Name:

Developer Mailing Address:

Developer Primary Contact Name:

Developer Phone Number:

Developer Email:

Developer Accounts Payable Dept Email: (if required)

Consultant Information:

Company:

Contact:

Email:

The following schedules form part of the Servicing Agreement and must be submitted to complete the required forms. Incomplete applications will not be accepted and returned to the Developer.

Schedule A – Land Description

Schedule B – Development Area

Schedule E – Securities

Schedule F – Transportation Levies and Fees

Schedule G – Excess Capacity (as required)

Special Conditions (as required)