

## **Description**

### **Use of Public Lands Bylaw C-1078, Section 3**

Use this application when applying for a Boulevard Use Permit for public notification signs on City property.

## **Fee Information**

- Upon approval an annual permit fee of \$275.00 plus GST per sign is required.

## **Submission Information**

- Application can be submitted to: [citizencontactcentre@cityofgp.com](mailto:citizencontactcentre@cityofgp.com). You will be contacted by the City of Grande Prairie to arrange payment.
- Completed applications can also be printed and mail with your cheque to:  
City of Grande Prairie  
Attn: Development Services  
P.O. Bag 4000  
Grande Prairie, AB T8V 6V3
- If you have any questions please contact Development Services at 780-538-0325 or email [citizencontactcentre@cityofgp.com](mailto:citizencontactcentre@cityofgp.com).

## **FOIP Act Policy**

This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act), and will be used by the City of Grande Prairie Parks Department to administer permits for boulevard use. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP Act). If you have any questions about the collection of information please contact the City of Grande Prairie FOIP Coordinator at 780-538-0300.

**Contact Information**

Date of Application:			
Applicant:			
Applicant's Address:		City:	
Province:		Postal Code:	
Email:		Phone:	
Location of Sale / Event:			
Designated Site # / Street Location:			

I/We the undersigned applicant(s) hereby agree to indemnify and save the City harmless from any and all claims that may arise as result of placement of the portable sign detailed on this application, where bodily injury, death or property damage is caused.

**Proof of a minimum of \$2 million dollars liability insurance coverage must accompany application.**

**Upon approval an annual permit fee of \$275.00 plus GST per sign is required.**

**NOTE:** Permit is valid for only the approved dates and subject to the attached conditions.

Signature of Applicant or Agent:	
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**Office Use Only**

Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Note: Permit Expires:	
Development Services Signature:		Signature Date:	

Copies of approved permit to be forwarded to Enforcement Services and Alberta Transportation if applicable.

## Conditions for Boulevard Use Permit — Placement of Public Notification Signs

- That signs advertisement pertains specifically to the Community Event and includes; date, time, location and nature of such event only. At no time shall the sign contain any visible notation of a Commercial Business or that of a Professional Event Marketing/Management company.
  - When, in the course of accessing the City Boulevard for placement of or maintenance to a portable sign, the permit holder shall ensure that they access the boulevard in a safe manner. At no time shall the permit holder block a traffic lane or pose any potential traffic hazard as a result of accessing the boulevard.
  - That the permit holder agrees to indemnify the City and its officers and employees from all claims, costs and liabilities which arise as a result of issuing this permit.
  - That the Permit holder shall notify Development Permitting a minimum of 48 hours prior to date the permit holder wishes to access a City boulevard. Development Permitting may be contacted at 780-538-0325 (messages can be left after hours). The permit holder shall advise which designated site number(s) will be accessed and the street location.
  - That within fifteen (15) days of accessing a sign the permit holder shall, at their expense, make any necessary repairs to the permitted area to the satisfaction of the City's agents. If repairs are not made to the satisfaction of the City's agents, the City may repair and invoice the permit holder for the full cost of the said repairs.
  - That at no time shall a portable advertising sign remain on a boulevard without the advertisement of an event. In the event there is a time period, exceeding 48 hours between advertisements of community events, the permit holder shall post an interim traffic safety message such as; "Drive Safe", "Buckle-up" etc., or remove the sign.
  - That the applicant is subject to and must comply with all orders, rules and regulations of the City, Provincial Highway Traffic Act if applicable, and to ensure that the permitted area is clean and that there is no accumulation of rubbish, waste paper or other combustible substances within the area.
  - That the applicant is solely responsible for, and answerable to, any damages as a result of any acts or omissions due or caused by any person at any time while the applicant is in occupation of the permitted area or any portion thereof and to indemnify the City, it's officers, servant's agents or any one for whose actions or defaults the City would be responsible, from all claim and losses arising from or in connection with such acts, omissions, and in particular, and without restricting the generality of the foregoing.
  - The permit holder shall place the Portable Advertising Sign such that the center of the sign is placed directly over the Designated Site Marker.
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