

CITY OF GRANDE PRAIRIE

OFFICE CONSOLIDATION

BYLAW C-1323

A Bylaw to establish a Subdivision Authority

(As Amended by Bylaw C-1323B, C-1323C, C-1323D and C-1323E)

WHEREAS the Municipal Government Act requires that the City of Grande Prairie establish a Subdivision Authority to exercise subdivision powers and duties on behalf of the City.

NOW THEREFORE THE COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. **NAME**

1.1. This Bylaw shall be called the "Subdivision Authority Bylaw".

2. **DEFINITIONS**

"Act" means the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, or any statute enacted in its place.

"City" means the municipal corporation of The City of Grande Prairie, having jurisdiction under the Act and other applicable legislation.

"Council" means the municipal Council of the City.

"Land Use Bylaw" means the Land Use Bylaw C-1260 of the City, as amended, or any bylaw enacted in its place.

"Procedure Bylaw" means the Procedure Bylaw C-1299 of the City, as amended, or any bylaw enacted in its place.

"Regulations" means the Subdivision and Development Regulations pursuant to the Act.

"Standing Committee" means the standing committee of Council that is designated as the Subdivision Authority in accordance with the Procedure Bylaw.

"Subdivision Authority" has the same meaning pursuant to the Act.

"Subdivision Authority Officer" means the person or persons designated by the City to exercise subdivision powers and duties on behalf of the City, as described in the Act and any other regulations or bylaws of the City.

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022; and C-1323E – 2025)

3. ESTABLISHMENT OF SUBDIVISION AUTHORITY

3.1 The Subdivision Authority of the City of Grande Prairie is:

3.1.1 the Subdivision Authority Officer; and

3.1.2 the Standing Committee.

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022 and C-1323E – 2025)

4. ESTABLISHMENT OF SUBDIVISION AUTHORITY OFFICER

4.1. The position of Subdivision Authority Officer for the limited purpose of carrying out the functions of the Subdivision Authority is hereby established.

4.2. The Subdivision Authority Officer shall be appointed by Resolution of Council.

4.3. The Subdivision Authority Officer shall have the powers, duties and functions of the Subdivision Authority pursuant to the Act and any regulations or bylaws of the City.

4.4. The Subdivision Authority Officer may refer any plan of subdivision to the Standing Committee at their discretion.

(Bylaws C-1323B – 2018; C-1323D – 2022 and C-1323E – 2025)

4.5. The Subdivision Authority Officer is the Subdivision Authority for the City on applications for subdivision approval other than applications within the Urban Reserve (UR) District or Agricultural (AGRSA) District under the Land Use Bylaw.

(Bylaws C-1323B – 2018; C-1323D – 2022 and C-1323E – 2025)

4.6. When a Subdivision Plan is submitted for endorsement the Subdivision Authority Officer is authorized to accept modifications to the approved plan, provided:

4.6.1. The number of parcels does not increase;

4.6.2. Municipal, school, municipal and school or environmental reserves are not compromised;

4.6.3. Municipal roads and standards are not compromised;

4.6.4. It allows for conditions of the subdivision approval to be met.

4.7. The signing authority for the registration of a Subdivision Plan or Instrument is the Subdivision Authority Officer.

4.8. The power to extend the periods for subdivision endorsement and registration pursuant to Section 657(6) of the Act is delegated by Council to the Subdivision Authority Officer.

(Bylaw C-1323B – 2018)

4.9. The Subdivision Authority Officer may refer the decision to extend the periods of subdivision endorsement and registration to the Standing Committee at their discretion.

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022 and C-1323E – 2025)

5. POWERS OF THE STANDING COMMITTEE

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022 and C-1323E – 2025)

- 5.1. The Standing Committee is the Subdivision Authority for the City on applications for subdivision approval within the Urban Reserve (UR) District or Agricultural (AGRSA) District under Land Use Bylaw, and on any applications referred to it by the Subdivision Authority Officer.

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022 and C-1323E – 2025)

- 5.2. The Standing Committee shall have the powers, duties and functions of the Subdivision Authority pursuant to the Act and any regulations or bylaws of the City.

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022 and C-1323E – 2025)

- 5.3. The meetings of the Standing Committee shall be conducted in the manner defined by the Procedure Bylaw of the City and the Act.

(Bylaws C-1323B – 2018; C-1323C – 2019; C-1323D – 2022 and C-1323E – 2025)

6. FEES

- 6.1. Subdivision application and endorsement fees are established from time to time by Resolution and/or by Bylaw of Council.

7. REPEAL

- 7.1. Bylaw C-1033 is hereby repealed.

8. EFFECTIVE DATE

- 8.1. This Bylaw shall take effect on the date it is passed.

READ a first time this 8 day of February, 2016.

READ a second time this 8 day of February, 2016.

READ a third time and finally passed this 8 day of February, 2016.

"B. Given" (signed)

Mayor

"K. Anderson" (signed)

Corporate Services Director