

APPLICATION FOR ACCESS TO SHALLOW UTILITY VIEWER

Please submit completed form to eng_permits@cityofgp.com

Description

This application is to request access to the City's shallow utility viewer program.

Timelines

Requests are processed within three business days of being received.

Submission Information

- Complete applications may be submitted electronically to eng_permits@cityofgp.com.
- If you have questions, or would like to speak to the Field Inspector, please email eng_permits@cityofgp.com.

FOIP Act Policy

This information is being collected under the Authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000, c. F-25, as amended from time to time, and may be used for the administration of City of Grande Prairie programs including publicity materials. Your personal information is protected by the privacy provisions of the FOIP Act. Please forward any questions or concerns to FOIP@cityofgp.com.

Section 1: Applicant Information

I, _____ of the
city of _____ in the Province of, _____, "The Applicant",
on my behalf OR as authorized agent on behalf of _____,

hereby request the release of the information described overleaf or
in the attached letter (the "Information") only for those purposes set out therein and subject to the terms and
conditions in this Agreement.

The Applicant hereby acknowledges and agrees that:

1. The information is provided by The City on a non-exclusive basis for use only by the Applicant or its employees and agents. The Applicant acknowledges that it shall only use the Information for the purpose OR purposes expressed overleaf as approved by the City of Grande Prairie, Engineering Services Department. The Applicant expressly acknowledges that the Information will not be published, transferred, released or sold to third parties for the purpose of direct sales marketing or the like, without first obtaining the written consent of The City of Grande Prairie, Engineering Services Department.
2. The City provides this information in good faith, however it makes no warranty in regard to the Information whatsoever (including but not limited to a warranty as to the accuracy of the Information) and The City does not accept any liability arising from any incomplete, incorrect or misleading Information.
3. The Applicant indemnifies and saves harmless the City, its officers, employees and agents from and against all claims, actions, expenses and damages which may be made, brought against, suffered or incurred by the City arising out of any use by the Applicant or others of the Information, notwithstanding negligence on the part of the City, its officers, employees or agents.
4. Copyright in the Information remains vested in The City of Grande Prairie.
5. The Applicant acknowledges that additional conditions of the release of the Information are as follows:
 - Must be Current Projects as identified in the "Application for Access to Utility Viewer to provide Engineering Services"

Description of Product / Service or Information

Section 1: Applicant Information (Continued)

NOTE: Aquatera Utilities Inc, Atco Electric Ltd., Atco Gas Ltd., & Telus' utility files are provided to the City project for reference only. The City of Grande Prairie is not responsible for any errors or omissions of the datasets noted in this indemnification agreement.

6. This Agreement embodies the entire agreement between the Applicant and The City. The Applicant agrees that there are no representations, statements, promises, inducements, understandings, collateral agreement or conditions except as expressed herein. No additional changes, amendments or modifications of any of the terms or conditions of this Agreement shall be valid unless specified in writing and approved in writing by The City of Grande Prairie, Engineering Services Department, and signed by the Applicant.
7. The Applicant acknowledges that they are the _____ of and has full power and authority to enter into this Agreement on behalf of _____ and to bind _____ to the terms of this Application by affixing their signature to this Application.

DATED at the city of Grande Prairie, in the Province of Alberta, this _____ day _____ of, _____ .

Signature of Applicant: _____

Acceptance of any products or services provided by The City will automatically imply compliance with the above, whether or not the applicant signs this document.

Section 2: Guidelines for Access to Utility Viewer to Provide Engineering Services

The intent of this letter is to request access to the utility viewer in order to provide engineering services for the construction of municipal infrastructure to the City of Grande Prairie either directly for a project proposed by the City or in-directly for a project proposed by a Land Developer with the intention of entering into a Servicing Agreement with the City of Grande Prairie.

List of City of Grande Prairie Projects

Section 2: Guidelines for Access to Utility Viewer to Provide Engineering Services (Continued)

List of Land Development Projects

I request access to the Utility Viewer for the following duration: (Maximum one year)

I acknowledge that I have reviewed and agree to the "Standard Operating Procedures", including signing the application agreement. If anything changes with the list of above projects I will notify the City of Grande Prairie in writing. I will discontinue use of the utility viewer when not providing engineering services for the construction of municipal infrastructure.

Engineering Consultant Firm:

Applicant Name:

Applicant Email:

Date:

Section 3: Standard Operating Procedures (Shallow Utility Viewer)

- Access to the utility viewer will be for the purpose provided in the application letter.
- Changes to the list of projects identified in the application letter will be provided to the City in writing (email will suffice).
- The applicant acknowledges the City may take up to six business days to process a complete application and grant access.
- The applicant acknowledges that the application agreement must be signed and submitted with the appropriate forms.
- Access to the utility viewer will be managed by the applicant and misuse of the access will result in access being revoked.
- The Standard Operating Procedures will be reviewed annually by the City of Grande Prairie and amendments, if any, communicated.
- Municipal Infrastructure means any proposed addition or modification to a service or facility which will ultimately be the responsibility of the City of Grande Prairie. This includes but is not limited to roads, storm drainage systems, sidewalks, trails, etc.

Office Use Only

Approval Signature:

Date: