

**NEIGHBORHOOD ENTRANCE FEATURE(S) ON PUBLIC LANDS**  
**Use of Public Lands Bylaw C-1078 Section 3 and Policy 611**

<b>PROPERTY INFORMATION</b>	Name of: Subdivision _____ Outline Plan _____  Area Structure Plan _____  Number of Entrance Features Proposed for Subdivision: _____
<b>SUBDIVISION DEVELOPER INFORMATION (If different than applicant)</b>	Name: _____ Phone: _____ Address: _____ Postal Code: _____ _____ Email: _____
<b>APPLICANT INFORMATION</b>	Name: _____ Phone: _____ Address: _____ Postal Code: _____ _____ Email: _____
<b>PROPOSED LOCATION OF ENTRANCE FEATURE(S)</b>	Municipal Address: _____  Lot: _____ Block: _____ Plan: _____
<b>DECLARATION</b>	I hereby certify that: <input type="checkbox"/> I am the registered owner or am authorized to act on behalf of the registered owner(s); and that all statements contained herein are true; and <input type="checkbox"/> I have read and agree to the terms of Submission Requirements for All Applications.  _____ Signature of Registered Owner / Agent Date of Application

All information is being collected under the authority of the City of Grande Prairie Land Use Bylaw and will be used to process the application(s). This information may be used to provide statistical data. This information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information, please contact the City of Grande Prairie FOIP Coordinator at (780) 538-0300.

Please submit completed application to [planning@cityofgp.com](mailto:planning@cityofgp.com) or to the address above.

<b>OFFICE USE</b>	Fees: _____ Date Paid: _____ Receipt #: _____  File #: _____ Roll #: _____
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## **Additional Information**

In accordance with the City of Grande Prairie Bylaw C-1078 and Policy 611, only low maintenance entrance features will be permitted on public lands. Neighborhood Entrance Features that, at the City's discretion, constitute high maintenance of include elaborate features must be located completely upon private property, including associated landscaping, lighting or cabling.

### **Low Maintenance Feature Definition**

Low Maintenance Features are those that do not require the re-application of materials or finishes, or frequent maintenance. Examples of features that may be considered as low maintenance include, but are not limited to:

- Natural stone;
- Brick (not faux;)
- Concrete;
- Galvanized metal elements that can resist deterioration;
- Trees and shrubs that do not require frequent watering, weeding or annual pruning.
- A list of suitable landscaping can be found in Section 16 of [The City of Grande Prairie Design Manual](#), or by contacting the City Parks Operations Department at (780) 830 5018.

**Please note that the above list is not exhaustive. The City of Grande Prairie reserves the right to determine low maintenance materials and landscaping and in the event that a Neighborhood Entrance Feature, including associated landscaping is deemed not to be low maintenance, the City shall return the application and construction will not be permitted on City property. The application fee is non-refundable.**