



# City of Grande Prairie 2022 **Q3 Financial Report**

*November 2022*



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# Unconsolidated Statement of Financial Position

For the Period Ending September 30, 2022

	Period Ending September 30, 2022	Period Ending September 30, 2021	Year Ending December 31, 2021
	(unaudited)	(unaudited)	(unaudited)
<b>Financial Assets</b>			
Cash and Cash Equivalents	\$69,049,983	\$58,681,894	\$27,607,542
Accounts Receivables	\$14,482,030	\$30,645,088	\$36,465,525
Taxes and Grants in Lieu of Taxes	\$28,869,727	\$28,718,193	\$9,878,153
Land Held for Sale	\$686,716	\$1,590,027	\$948,855
Agreements Receivable	\$14,081,889	\$15,288,270	\$14,073,882
Portfolio Investments	\$117,824,771	\$122,268,329	\$120,986,753
Investment in Governments Business Enterprise	\$130,092,980	\$117,175,894	\$130,092,980
	<b>\$375,088,097</b>	<b>\$374,367,695</b>	<b>\$340,053,691</b>
<b>Financial Liabilities</b>			
Accounts Payable and Accrued Liabilities	\$24,709,313	\$53,204,796	\$20,534,132
Prepaid Property Taxes (TIPPS Program)	\$8,353,755	\$7,358,836	-
Trust Accounts	\$1,517,455	\$5,317,643	\$1,889,691
Deferred Revenue	\$49,956,431	\$67,522,769	\$39,482,323
Long Term Debt	\$140,433,270	\$121,726,384	\$139,622,256
	<b>\$224,970,223</b>	<b>\$255,130,428</b>	<b>\$201,528,402</b>

<b>Net Financial Assets</b>	<b>\$150,117,873</b>	<b>\$119,237,267</b>	<b>\$138,525,289</b>
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<b>Non-Financial Assets</b>			
Tangible Capital Assets	\$708,313,605	\$708,044,911	\$693,267,630
Inventories of Supplies	\$946,581	\$821,555	\$1,062,713
Prepaid Expenses	\$824,974	\$473,397	\$831,726
	<b>\$710,085,160</b>	<b>\$709,339,863</b>	<b>\$695,162,069</b>

<b>Accumulated Surplus</b>	<b>\$860,203,033</b>	<b>\$828,577,130</b>	<b>\$833,687,358</b>
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# Unconsolidated Statement of Operations by Object

For the Period Ending September 30, 2022

	Period Ending September 30, 2022	Period Ending September 30, 2021	Year Ending December 31, 2021
	(unaudited)	(unaudited)	(unaudited)
<b>Revenues</b>			
Net Municipal Taxes	\$122,241,009	\$121,330,663	\$120,605,907
User Fees and Sale of Goods	\$6,221,744	\$4,179,645	\$6,563,892
Operating Government Transfers	\$9,084,512	\$8,168,743	\$15,250,820
Interest and Investment Earnings	\$2,751,137	\$3,249,948	\$6,910,084
Penalties and Cost of Taxes	\$2,337,965	\$1,700,966	\$1,701,448
Franchise Fees	\$10,233,122	\$8,597,047	\$13,179,715
Fines, Rentals, Licenses and Permits	\$3,897,685	\$4,323,911	\$5,552,361
Court Fines	\$3,182,486	\$3,713,697	\$4,444,069
Transfers from Other Organizations	\$219,349	\$313,679	\$311,789
Other Operating Revenues	\$1,592,363	\$2,274,948	\$2,170,472
	<b>\$161,761,372</b>	<b>\$157,853,247</b>	<b>\$176,690,555</b>
<b>Expenditures</b>			
Salaries, Wages and Benefits	\$64,772,595	\$56,891,591	\$81,248,858
Contracted and General Services	\$27,400,635	\$24,205,299	\$32,769,672
Materials, Goods and Utilities	\$12,126,340	\$10,944,036	\$21,159,715
Provision for Allowances	\$19,075	\$724	\$49,727
Transfers to Other Organizations	\$8,933,592	\$11,243,438	\$17,001,675
Bank Charges and Short Term Interest	\$169,116	\$118,085	\$158,304
Interest on Long Term Debt	\$3,326,703	\$2,525,417	\$4,138,761
Amortization	\$21,208,118	\$19,966,576	\$28,642,313
	<b>\$137,956,174</b>	<b>\$125,895,165</b>	<b>\$185,169,026</b>
<b>Period Surplus (Deficit) Before Other Items</b>	<b>\$23,805,198</b>	<b>\$31,958,082</b>	<b>(\$8,478,471)</b>
<b>Other Items</b>			
Contributed Tangible Capital Assets	-	-	\$5,081,753
Capital Government Transfers	\$1,711,866	\$4,620,299	\$35,629,228
Developer Levies	\$260,750	\$310,439	\$336,108
Gain (Loss) On Disposal of Tangible Capital Assets	\$737,861	\$386,262	\$1,730,944
Increase in Investment in Government Business Enterprise	-	-	\$10,775,112
	<b>\$2,710,477</b>	<b>\$4,544,476</b>	<b>\$50,091,257</b>
<b>Period Surplus (Deficit)</b>	<b>\$26,515,675</b>	<b>\$36,502,558</b>	<b>\$41,612,786</b>
<b>Accumulated Surplus at Beginning of Period</b>	<b>\$833,687,358</b>	<b>\$792,074,572</b>	<b>\$792,074,572</b>
<b>Accumulated Surplus at End of Period</b>	<b>\$860,203,033</b>	<b>\$828,577,130</b>	<b>\$833,687,358</b>

# Operating Variances

For the Period Ending September 30, 2022

Department	Description	Total
<b>City Manager</b>		
Council/City Manager	Shortfall forecasted as a result of unexpected contractual obligations, legal fees, conferences and travel costs.	(\$68,610)
Risk Management	Shortfall forecasted due to insurance premiums being higher than budget.	(\$181,363)
City Clerk	Shortfall forecasted due to additional advertising expenses and lower than expected ARB application fees.	(\$16,260)
Communications & Marketing	Shortfall forecasted due to cost related to Experience GP and new marketing campaign.	(\$59,062)
<b>Infrastructure &amp; Economic Development</b>		
Energy Management & Environment	Shortfall forecasted as a result of increasing costs for streetlight operations.	(\$92,736)
Engineering Services	Shortfall forecasted due to unbudgeted studies and reviews.	(\$52,661)
Inspection Services	Shortfall forecasted due to decline in permit revenue.	(\$102,931)
Planning & Development	Shortfall forecasted as a result of reduced revenue from slowdown of development.	(\$72,875)
Transportation	Shortfall forecasted due to additional snow clearing required in the first quarter of the year. Shortfall offset by reduced purchases for materials.	(\$34,313)
Parks	Surplus forecasted additional revenue from permits, tree removal, cemetery revenue, and maintenance contracts.	\$50,452
Economic Development	Surplus forecasted due to unbudgeted Community Incentive Grant.	\$27,797
Other	All other departments are forecasted close to budget.	\$7,590
<b>Protective &amp; Social Services</b>		
Mobile Outreach	Surplus forecasted due to general operating savings.	\$16,407
Community Social Development	Shortfall forecasted as a result of unbudgeted moving costs to new location and operating costs of former location (up to selling date).	(\$18,536)
GPREP	Surplus forecasted due to City's contributions to partnership confirmed at a lower amount subsequent to budget deliberations.	\$75,610
Enforcement Services	Shortfall forecasted due to court fine revenue anticipated to be significantly less than budget from contractor staffing retention problems and higher visibility ticketing. This is slightly offset by contractor expense savings.	(\$672,566)
Fire Department	Surplus forecasted due to savings in general operating expenses.	\$92,871
RCMP	Surplus forecasted due to cellblock revenue and court fines trending higher than budget.	\$183,563
<b>Community Services</b>		
Community Knowledge Campus	Shortfall forecasted as a result of lower membership, punch card and drop in sales at Eastlink Centre, offset by additional advertising revenue at Coca-Cola Centre.	(\$566,253)
Events & Entertainment	Shortfall forecasted due to additional snow removal costs at Bowes, losses from shows cancelled during pandemic and additional electricity costs.	(\$171,820)
Corporate Facility Management	Shortfall forecasted as a result of additional maintenance at the Activity and Reception Centre and Montrose Cultural Centre. As well as increased costs for freight and parts.	(\$211,445)
Fleet	Shortfall forecasted as a result of increased repair costs.	(\$321,474)
SDWC	Surplus forecasted as a result of unbudgeted grant revenue for the museum.	\$84,240
Transit	Surplus forecasted as a result of unbudgeted grant revenue and additional advertising revenue.	\$177,231
Other	All other departments forecasted close to budget.	(\$2,516)
<b>Corporate Services</b>		
Strategic Initiatives	Surplus forecasted due to less general spending in Corporate Efficiency and Asset Management.	\$30,431
Assessment & Taxation	Surplus forecasted due to less general operating spending.	\$70,398
Financial Services	Shortfall forecasted due to additional contractor costs.	(\$19,030)
Human Resources	Shortfall forecasted due to additional legal costs and facility sound testing costs.	(\$209,862)
ITS & GIS	Surplus forecasted due to less general operating spending.	\$176,577
Procurement	Shortfall due to additional contractor costs.	(\$20,984)
<b>Fiscal Services</b>		
Fiscal Services	Surplus expected as a result of managed manpower, delayed borrowing for DTP4, and increased penalties revenue.	\$1,419,900
<b>Total Operating Shortfall</b>		<b>(\$482,230)</b>
<b>Unbudgeted ICF Revenue</b>		<b>\$1,500,000</b>
<b>Net Surplus</b>		<b>\$1,017,770</b>

# Salary Variances

For the Period Ending September 30, 2022

## Actual Salary Variance to Period End

	Actual to Date	Budget to Date	Variance to Date
Salaries	\$51,250,581	\$53,358,997	\$2,108,416
Benefits	\$11,527,474	\$11,927,928	\$400,454
Elected Officials Salaries	\$466,725	\$459,565	(\$7,160)
Per Diem	\$68,253	\$33,750	(\$34,503)
Overtime	\$1,459,562	\$1,020,679	(\$438,883)
	<b>\$64,772,595</b>	<b>\$66,800,919</b>	<b>\$2,028,324</b>

## Forecasted Salary Variance to Year End

	Year End Forecast	Annual Budget	Forecasted Variance
Salaries	\$70,330,436	\$72,574,903	\$2,244,467
Benefits	\$15,307,539	\$16,248,400	\$940,861
Elected Officials Salaries	\$625,805	\$612,745	(\$13,060)
Per Diem	\$80,000	\$45,000	(\$35,000)
Overtime	\$1,890,051	\$1,367,553	(\$522,498)
	<b>\$88,233,831</b>	<b>\$90,848,601</b>	<b>\$2,614,770</b>

# Unconsolidated Supplemental Breakdown of Accumulated Surplus

For the Period Ending September 30, 2022

	Opening Balance January 1, 2022	Additions 2022	Reductions 2022	Closing Balance June 30, 2022
	(unaudited)	(unaudited)	(unaudited)	(unaudited)
<b>Unrestricted Surplus (Deficit)</b>	\$28,961,236	\$83,206,225	(\$55,816,511)	\$56,350,951

<b>Restricted Surplus</b>				
Cemetery Perpetual Care	\$3,834,934	\$59,129		\$3,894,063
Facility Renewal	\$9,445,933	\$3,604,204	(\$4,728,306)	\$8,321,831
Financial Stabilization	\$16,611,923	\$1,624,590	(\$1,405,106)	\$16,831,407
Fleet Reserve	\$11,121,197	\$2,326,644	(\$3,152,000)	\$10,295,841
Future Expenditures	\$52,064,462	\$5,551,373	(\$16,457,467)	\$41,158,368
Pinnacle Ridge Special Tax	\$42,913	\$322		\$43,235
Public Art	\$179,023	\$1,343		\$180,366
Public Housing	\$150,223	\$1,127		\$151,350
Public Reserve	\$3,115,887	\$23,369	(\$54,768)	\$3,084,488
Transportation System Levy	\$10,529,240	\$341,628	(\$2,576,390)	\$8,294,478
	<b>\$107,095,735</b>	<b>\$13,533,729</b>	<b>(\$28,374,037)</b>	<b>\$92,255,428</b>

<b>Equity in Investments</b>	<b>\$130,092,980</b>	-	-	<b>\$130,092,980</b>
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<b>Equity in Tangible Capital Assets</b>	<b>\$567,537,407</b>	<b>\$42,282,782</b>	<b>(\$28,316,514)</b>	<b>\$581,503,674</b>
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<b>Total Accumulated Surplus</b>	<b>\$833,687,358</b>	<b>\$139,022,736</b>	<b>(\$112,507,062)</b>	<b>\$860,203,033</b>
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**Note:** Included in the Future Expenditures Reserve balance of \$41,158,368 is \$39,580,777 of funds restricted for future use.



# Summary of Capital Projects

For the Period Ending September 30, 2022

	Opening Balance	Approved Capital Budget & Grants	YTD Expenditures	Transfers within Capital Projects	Surplus Funds to Reserves	Closing Balance
<b>Community Services</b>						
Community Knowledge Campus	\$1,302,089	\$90,000	(\$193,410)	-	-	\$1,198,679
Events & Entertainment	\$982,963	\$458,700	(\$808,599)	-	-	\$633,064
Corporate Facilities Management	\$5,122,530	\$4,255,000	(\$1,156,949)	(\$143,422)	-	\$8,077,159
Fleet	-	\$3,152,000	(\$3,608,869)	-	-	(\$456,869)
Sports Dev., Wellness & Culture	\$492,900	\$1,294,108	(\$937,802)	-	-	\$849,206
Transit	\$1,643,599	\$25,000	(\$30,074)	-	-	\$1,638,525
<b>Corporate Services</b>						
GIS & ITS	\$3,051,790	\$520,000	(\$498,634)	-	-	\$3,073,156
Asset Management	\$200,000	-	-	-	-	\$200,000
Corporate Efficiency & Strategic Initiatives	\$2,798,189	\$2,500,000	(\$3,448,490)	-	-	\$1,849,699
<b>Infrastructure &amp; Economic Development</b>						
Economic Development	\$2,448,170	\$275,000	(\$322,217)	-	-	\$2,400,953
Energy & Environmental Services	\$84,681	\$1,436,854	(\$97,082)	-	-	\$1,424,453
Engineering	\$37,999,401	\$28,843,107	(\$20,473,618)	(\$25,000)	-	\$46,343,890
Parks	\$2,443,443	\$1,048,800	(\$1,803,450)	-	-	\$1,688,793
Planning & Development	\$411,953	\$1,000,000	(\$47)	-	-	\$1,411,906
<b>Protective &amp; Social Services</b>						
Community Social Development	\$2,696,197	\$3,750,000	(\$1,433,617)	\$168,422	-	\$5,181,002
Enforcement Services	\$310,000	\$500,000	(\$708,923)	-	-	\$101,077
Fire Department	\$1,460,102	\$591,000	(\$316,802)	-	-	\$1,734,300
GPREP	\$166,433	-	-	-	-	\$166,433
RCMP	\$150,000	\$78,000	-	-	-	\$228,000
<b>Total Capital Projects</b>	<b>\$63,764,440</b>	<b>\$49,817,569</b>	<b>(\$35,838,583)</b>	<b>-</b>	<b>-</b>	<b>\$77,743,426</b>

# Reconciliation of Capital Projects by Funding Source

For the Period Ending September 30, 2022

Breakdown of Capital Project Balance by Funding Source	
Capital Tax Levied	\$24,123,281
Reserve Funded Projects	\$23,052,658
Grant Funded Projects	\$3,038,257
Municipal Sustainability Initiative	\$14,759,640
Canada Community-Building Fund	\$8,570,655
General Debenture	\$4,198,934
<b>Total Funding within Capital Projects</b>	<b>\$77,743,425</b>

Supplemental Breakdown of Capital Funding Carryforward	
<b>Grant Funded Projects</b>	
<i>Allocated Funding Included in Capital Projects Carryforward (by Department)</i>	
Transit - GTRIP/PTIF Funding	\$1,414,761
Fire Department - 911 Call Grant	\$435,987
Engineering - MSP Grant	\$169,162
Corporate Facilities Management - MSP Grant	\$232,141
Enforcement - ICIP Grant	\$48,862
Engineering - ICIP Grant	\$149,113
Parks Operations - ICIP Grant	\$74
Community Knowledge Campus - ICIP Grant	\$506,363
Sports Development, Wellness & Culture - ICIP Grant	\$63,454
Events & Entertainment - ICIP Grant	\$18,340
	<b>\$3,038,257</b>
<b>Municipal Sustainability Initiative</b>	
<i>Allocated Funding Included in Capital Projects Carryforward (by Department)</i>	
Engineering	\$14,410,057
Corporate Facilities Management	\$342,830
Energy & Environmental Services	\$6,753
	<b>Allocated Funding \$14,759,640</b>
	<b>Unallocated Funding \$138,818</b>
	<b>\$14,898,458</b>
<b>Canada Community-Building Fund (Formerly Federal Gas Tax)</b>	
<i>Allocated Funding Included in Capital Project Carryforward (by Department)</i>	
Engineering	\$7,502,955
Energy & Environmental Services	\$1,067,700
	<b>Allocated Funding \$8,570,655</b>
	<b>Unallocated Funding \$835,809</b>
	<b>\$9,406,464</b>

**Note:** Unallocated funding for Municipal Sustainability Initiative and Canada Community-Building Fund will be utilized in subsequent Capital Plans.

# Long-Term Debt and Debt Servicing

For the Period Ending September 30, 2022

Opening balance January 1, 2022	\$139,622,256
<b>Less:</b> Principal portion of debt payments	(\$5,788,986)
<b>Plus:</b> Additional debt taken	\$6,600,000
<b>Ending balance June 30, 2022</b>	<b>\$140,433,270</b>

<b>Interest Paid on Long-Term Debt</b>	<b>\$3,326,703</b>
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<b>AB Regulation 255/2000 Debt Limit</b>	
Legal Debt Limit December 31, 2021	\$269,067,800
<b>Less:</b> ending debt balance September 30, 2022	(\$140,433,270)
Remaining Debt Limit	<b>\$128,634,530</b>

<b>Debt Limit and Debt Servicing Limit per Policy 350</b>	
<b>Maximum Debt Limit</b>	
80% of Legal Debt Limit	\$215,254,240
<b>Less:</b> ending debt balance September 30, 2022	(\$140,433,270)
Remaining Debt Limit per Policy 350	<b>\$74,820,970</b>

<b>Maximum Debt Servicing</b>	
Net Municipal Taxes and Grants in Place at December 31, 2021	\$120,271,961
15% Maximum for Debt Servicing Costs per Policy 350	\$18,040,794
2022 Budgeted Debt Servicing Costs	\$12,545,027
Available Debt Servicing per Policy 350	<b>\$5,495,767</b>

# Q3 2022 – Procurement Activity

*Awards > \$250,000*

Description	Status	Awarded Vendor	Number of Bids	Local Vendor	Awarded Value	Awarded Date
No awards exceeding \$250K						

# Travel Expense Reimbursement to Council

July 1 to September 30, 2022

Council Member	Discretionary Expenditures
Berg, Grant	-
Blackmore, Gladys	\$5,119.27
Bosch, Wendy	-
Bressey, Dylan	\$3,520.91
Clayton, Jackie	\$2,599.53
Lehners, John	-
O'Connor, Mike	\$2,804.76
O'Toole, Kevin	\$528.46
Thiessen, Chris	\$1,644.73
<b>Total</b>	<b>\$16,217.66</b>

Mandatory Expenses	\$67,749.58
<b>Q3 Total</b>	<b>\$83,967.24</b>

**Mandatory:** Includes travel, subsistence, accommodations and per diems related to City Business.

**Discretionary:** Includes tickets and any other costs related to public relations or education/training events

# 2022 Standing Committees and Council Meetings Record of Attendance

Date	Type of Meeting	Chair	Council Alternate	Mayor Clayton	Councillor Berg	Councillor Blackmore	Councillor Bosch	Councillor Bressey	Councillor O'Connor	Councillor O'Toole	Councillor Thiessen
LEGEND: P = PRESENT A = ABSENT O = OBSERVED DC = DEPUTY CHAIR DM = DEPUTY MAYOR CB = CITY BUSINESS											
11-Jul	City Council	Mayor Clayton	as scheduled	P	P	P	P	P	DM	P	P
08-Aug	City Council	Mayor Clayton	as scheduled	P	P	P	P	P	P	P	A
22-Aug	City Council	Mayor Clayton	as scheduled	P	P	P	P	P (arrived at 3:55)	P	P	P
06-Sep	City Council	Mayor Clayton	as scheduled	P	P	P	P	P	P	P	P
27-Sep	CCW	Mayor Clayton	as scheduled	P	P	P	P	P	P	A	P
28-Sep	City Council Special	Mayor Clayton	as scheduled	P	P	A	P	P	P	P	P

05-Jul	Community Services	Thiessen	Bosch / Berg / Clayton (ex-officio)	P	P	O	P	O	O	O	P
16-Aug	Community Services	Thiessen	Bosch / Berg / Clayton (ex-officio)	P	P	O	P	O	O	O	P
30-Aug	Community Services	Thiessen	Bosch / Berg / Clayton (ex-officio)	P	P	O	P	O (left at 9:16)	O	O	P
13-Sep	Community Services	Thiessen	Bosch / Berg / Clayton (ex-officio)	P	P	O	P	O	O	O	P
27-Sep	Community Services	Thiessen	Bosch / Berg / Clayton (ex-officio)		P	O	P	O	O	O	P

# 2022 Standing Committees and Council Meetings Record of Attendance

Date	Type of Meeting	Chair	Council Alternate	Mayor Clayton	Councillor Berg	Councillor Blackmore	Councillor Bosch	Councillor Bressey	Councillor O'Connor	Councillor O'Toole	Councillor Thiessen
LEGEND: P = PRESENT A = ABSENT O = OBSERVED DC = DEPUTY CHAIR DM = DEPUTY MAYOR CB = CITY BUSINESS											
05-Jul	Corporate Services	Lehners	O'Toole / Blackmore / Clayton (ex-officio)	P	O	P	O	O	O	P	O
16-Aug	Corporate Services	Blackmore	O'Toole / Bressey / Clayton (ex-officio)		O	P	O	P	O	P	O
30-Aug	Corporate Services	Blackmore	O'Toole / Bressey / Clayton (ex-officio)	P	O	P	O	A	O	P	O
13-Sep	Corporate Services	Blackmore	O'Toole / Blackmore / Clayton (ex-officio)	P	O	P	O	P	O	DC	O
27-Sep	Corporate Services	Blackmore	O'Toole / Blackmore / Clayton (ex-officio)	P	O	P	O	DC	O	P	O

05-Jul	IED	O'Connor	Blackmore / Lehners / Clayton	P (left at 10:30)	O	P		O	P	O	
16-Aug	IED	O'Connor	Blackmore / Bosch / Clayton	P	O	P	P	O	P	O	O
30-Aug	IED	O'Connor	Blackmore / Bosch / Clayton	P	O	P	P		P	O	O
13-Sep	IED	O'Connor	Blackmore / Bosch / Clayton	P	O	P	P	O	P	P (left at 12:23)	P (left at 11:55)
27-Sep	IED	O'Connor	Blackmore / Bosch / Clayton	P (arrived at 10:07)	O	P	P	O	P	P	P

05-Jul	PSS	O'Toole	Bressey / Thiessen / Clayton (ex-officio)	P	O	O	O	P	O	P	P
16-Aug	PSS	O'Toole	Bressey / Thiessen / Clayton (ex-officio)		O	O	O	P	O	P	P
30-Aug	PSS	O'Toole	Bressey / Thiessen / Clayton (ex-officio)	P	O	O	O	A	O	P	P
13-Sep	PSS	O'Toole	Bressey / Thiessen / Clayton (ex-officio)	P	O	O	O	P	O	P	P

