

CITY OF GRANDE PRAIRIE

OFFICE CONSOLIDATION

BYLAW C-1323

A Bylaw to establish a Subdivision Authority

(As Amended by Bylaw C-1323B, C-1323C and C-1323D)

WHEREAS the Municipal Government Act requires that the City of Grande Prairie establish a Subdivision Authority to exercise subdivision powers and duties on behalf of the City.

NOW THEREFORE THE COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. NAME

1.1 This Bylaw shall be called the “Subdivision Authority Bylaw”.

2. DEFINITIONS

2.1 “**Act**” means the *Municipal Government Act*, as amended from time to time.

2.2 “**City**” means the Corporation of the City of Grande Prairie.

2.4 “**Council**” means the Municipal Council of the City.

2.3 “**Invest GP Committee**” means a Committee designated by the City to exercise subdivision powers and duties on behalf of the City, as described in the Act and any other regulations or Bylaws of the City.

(Bylaw C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

2.5 “**Land Use Bylaw**” means the Land Use Bylaw of the City, as amended from time to time.

2.6 “**Procedure Bylaw**” means the Procedure Bylaw of the City as amended from time to time.

2.7 “**Regulations**” means the Subdivision and Development Regulations pursuant to the Act.

2.8 “**Subdivision Authority**” has the same meaning pursuant to the Act.

2.9 “**Subdivision Authority Officer**” means the person or persons designated by the City to exercise subdivision powers and duties on behalf of the City, as described in the Act and any other regulations or bylaws of the City.

(Bylaw C-1323B - April 23, 2018)

3. ESTABLISHMENT OF SUBDIVISION AUTHORITY

3.1 The Subdivision Authority of the City of Grande Prairie is:

3.1.1 the Subdivision Authority Officer; and

3.1.2 the Invest GP Committee.

(Bylaw C-1323B - April 23, 2018, C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

4. ESTABLISHMENT OF SUBDIVISION AUTHORITY OFFICER

4.1 The position of Subdivision Authority Officer for the limited purpose of carrying out the functions of the Subdivision Authority is hereby established.

4.2 The Subdivision Authority Officer shall be appointed by Resolution of Council.

4.3 The Subdivision Authority Officer shall have the powers, duties and functions of the Subdivision Authority pursuant to the Act and any regulations or bylaws of the City.

4.4 The Subdivision Authority Officer may refer any plan of subdivision to the Invest GP Committee at his/her discretion.

(Bylaw C-1323B - April 23, 2018 and C-1323D - October 17, 2022)

4.5 The Subdivision Authority Officer is the Subdivision Authority for the City on applications for subdivision approval other than applications within an Urban Reserve District under the Land Use Bylaw or Agricultural (AG) District under the County’s Land Use Bylaw 2680 for those areas annexed to the City effective January 1, 2016.

- 4.6 When a Subdivision Plan is submitted for endorsement the Subdivision Authority Officer is authorized to accept modifications to the approved plan, provided:
 - 4.6.1 The number of parcels does not increase;
 - 4.6.2 Municipal, school, municipal and school or environmental reserves are not compromised;
 - 4.6.3 Municipal roads and standards are not compromised;
 - 4.6.4 It allows for conditions of the subdivision approval to be met.
- 4.7 The signing authority for the registration of a Subdivision Plan or Instrument is the Subdivision Authority Officer.
- 4.8 The power to extend the periods for subdivision endorsement and registration pursuant to Section 657(6) of the Act is delegated by Council to the Subdivision Authority Officer.

(Bylaw C-1323B - April 23, 2018)

- 4.9 The Subdivision Authority Officer may refer the decision to extend the periods of subdivision endorsement and registration to the Invest GP Committee at his or her discretion.

(Bylaw C-1323B - April 23, 2018, C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

5. POWERS OF THE INVEST GP COMMITTEE

(Bylaw C-1323B - April 23, 2018, C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

- 5.1 The Invest GP Committee is the Subdivision Authority for the City on applications for subdivision approval within an Urban Reserve District under the Land Use Bylaw or within an Agricultural (AG) District under the County’s Land Use Bylaw 2680 for those areas annexed to the City effective January 1, 2016, and on any applications referred to it by the Subdivision Authority Officer.

(Bylaw C-1323B - April 23, 2018, C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

- 5.2 The Invest GP Committee shall have the powers, duties and functions of the Subdivision Authority pursuant to the Act and any regulations or bylaws of the City.

(Bylaw C-1323B - April 23, 2018, C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

- 5.3 The meetings of the Invest GP Committee shall be conducted in the manner defined by the Procedure Bylaw of the City and the Act.

(Bylaw C-1323B - April 23, 2018, C-1323C - December 2, 2019 and C-1323D - October 17, 2022)

6. FEES

- 6.1 Subdivision application and endorsement fees are established from time to time by Resolution and/or by Bylaw of Council.

7. REPEAL

- 7.1 Bylaws C-1033 is hereby repealed.

8. EFFECTIVE DATE

- 8.1 This Bylaw shall take effect on the date it is passed.

READ a first time this 8 day of February , 2016.

READ a second time this 8 day of February , 2016.

READ a third time and finally passed this 8 day of February , 2016.

“B. Given” (signed) _____
Mayor

“K. Anderson” (signed) _____
Corporate Services Director