



POLICY

POLICY NO:	213	APPROVAL DATE:	March 21, 2022
TITLE:	Ball Diamond Priorities	REVISION DATE:	
SECTION:	Community Services	LAST REVIEWED:	
DEPARTMENT:	Sports Development, Wellness & Culture	PAGE	1 OF 2

POLICY STATEMENT

The City of Grande Prairie (“City”) recognizes that ball diamonds are an integral part of the community’s recreation and sport offerings and is committed to ensuring optimal use of ball diamonds for all ages and abilities.

REASON FOR POLICY

To ensure fair and equitable distribution of ball diamond time to users due to a limited amount of booking time available during prime operating hours.

GENERAL PRINCIPLES

To allocate the available facility time in a manner that:

- ensures fair and equitable treatment for all user groups and other City residents within the Grande Prairie area;
 - provides for a balance of time distribution between adult and youth;
 - prioritizes league play on weekdays, and tournament play on weekends;
 - ensures residents have access to a wide variety of programs;
 - ensures viability of programs offered by the user groups;
 - provides a balance between regular programming and special events; and
 - maximizes use of available facility time.
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RELATED INFORMATION

Administration will convene annually for one (1) Ball Diamond User meeting each spring, for all ball diamond users interested in booking time at the City’s Ball Diamonds.

User groups are required to attend or appoint an alternate who has decision making power to attend the meeting or their bookings will be reallocated.

Administration will develop the schedule based on user requests, taking into consideration the previous year’s allocations and cancellations. Changes requested to times will be determined based on the availability of diamonds. Final determination of conflicts that arise between bookings will be at the discretion of the Community Recreation Development Supervisor, or designate (“Supervisor”).

If ball diamond time becomes available throughout the season, the City will rely on historical booking data to determine fair and equitable allocation of such time.

When a new ball diamond is available in the City, Administration will work with the user groups to determine a fair and equitable allocation including but not limited to historical use but also referencing a percentage increase in allocation in order to allow for growth for all users.

APPEAL PROCESS

Ball Diamond users have the right to make a written request to appeal a decision made by the Supervisor. All parties will meet with the Sports Development Wellness & Culture Manager. If a decision is unable to be reached, the next step is for all parties to meet with the Community Services Director for a final decision.

RESPONSIBILITIES

City Council will review and approve any revisions to this Policy.

City Manager will review and approve any procedures related to this Policy.

City Administration will carry out the Policy based on established procedures.