

Description

The City's Parkland Bylaw (C-1310) allows for drones to be operated from the City's Parks. Designated areas for drone use are identified on the attached map. Permitting requirements depend on the weight of the drone.

Drones weighing under 250g do not require a permit for use within City Parks, but must be operated in accordance with Canadian Aviation Regulations (SOR/96-433).

Drones weighing 250g or more require a permit to operate from a City Park. Please complete this form to obtain a City Drone Permit. Permits are valid until December 31 of each year.

Fees

Annual Permit Fee: \$52.50

Submission Information

Complete application may be submitted electronically to eventpermits@cityofgp.com. If you have questions about the application form or the application process, please contact **780-538-0451** or eventpermits@cityofgp.com.

FOIP Act Policy

Any personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of evaluating the Drone Use Permit — Permit Request Form. Please forward any questions or concerns to eventpermits@cityofgp.com.

Clear Form

Print Form

Applicant Information

Operator's Name

Address

City

Province

Postal Code

Phone

Email

Required Documents

Please provide copies of the following documents:

- ☐ Copy of Drone Registration Certificate
- ☐ Copy of Advanced Pilot's Certificate (Basic certificate holders will be ineligible for a City permit)
- ☐ Certificate of aviation insurance with a minimum of \$2 million in aviation liability coverage and the City of Grande Prairie listed as an Additional Insured.

Special Flight Operations Certificate

If any of the following apply to you, please provide a copy of a Special Flight Operations Certificate. Please check all that apply.

- ☐ Your drone weighs over 25 kilograms (kg)
- ☐ You want to fly your drone beyond the visual line-of-sight
- ☐ You are not a Canadian citizen, permanent resident of Canada, or a corporation incorporated by or under the laws of Canada or a province
- ☐ You want to fly your drone at higher altitudes
 - 400 feet (122m) AGL; or
 - 100 feet (30m) above any building or structure, if the aircraft is being operated at a distance of less than 200 feet (61 m), measured horizontally, from the building or structure.
- ☐ You want to fly more than five drones at the same time
- ☐ You want to fly at a special aviation event
- ☐ You want to fly at an advertised event (ex. an outdoor event that is advertised to the general public, including a concert, festival, market or sporting event)

Controlled Airspaces

If you are going to be operating in Parks within controlled airspaces (see areas identified in red on attached map), you will require a written RPAS Flight Authorization from NAV Canada through the web based portal (portal.navdrone.ca). A copy of the Authorization is required to be sent to the City by email to eventpermits@cityofgp.com prior to operating within a City park.

Clear Form

Print Form

Signature

Each party shall indemnify and save harmless the other party to the Agreement, its officers, agents, and employees from and against all claims, demands, actions, losses, expenses, costs or damages of every nature and kind which the parties may incur or suffer as a result of the other parties actions.

Any personal information on this form is collected under the authority of section 33c of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of evaluating the proposed drone permit application. If you have any questions about the collection, use and protection of this information, please contact eventpermits@cityofgp.com.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I have read the terms and conditions outlined in this document and the City of Grande Prairie bylaws and agree to abide by them.

I will comply with all provincial and federal legislation including all requirements under the Canadian Aviation Regulations (SOR/96-433).

Failure to comply with the conditions herein could result in the permit being withdrawn, future applications being denied, and/or prosecution for breach in the City of Grande Prairie bylaws.

Name of Applicant

Signature

Date

City of Grande Prairie Approval

Signature

Director, Community Services

Expiry Date



Drone Designated Areas

