

Description

This form is to be completed and submitted when applying for the Development Incentives & Grants Program **Residential Infill Grant** and / or **Municipal Fee Rebate**

Residential Infill Grant: Applies to the new construction or reconstruction of a single-detached dwelling, duplex or multi-attached dwelling, with a minimum construction value of Two Hundred Thousand (\$200,000.00) Dollars, within the eligible Residential Infill Area as shown in Policy 357 Schedule A (map).

Municipal Fee Rebate: Applies to new construction or reconstruction of single-detached dwelling, duplex or multi-attached dwellings city-wide.

Important: Work commenced prior to City approval is not eligible for reimbursement.

To be eligible for reimbursement, no work is to be performed until a Reimbursement Agreement is entered into with the City. Work that has commenced prior to City approval is not eligible for reimbursement.

Timelines

Applications are open on a first-come, first-served basis until 4:00 PM December 30, 2022 or until funding runs out (whichever comes first).

Eligibility Criteria

To be eligible for a **Residential Infill Grant** and / or **Municipal Fee Rebate** the applicant must meet the following requirements:

- Be the property owner(s) or that person's legal representative;
- Submit an eligible residential building project within the City;
- Meet any applicable, additional application requirements as specified by the DIG Program review committee; and
- Only benefit from the program for a maximum of two (2) approved Residential Infill and/or two (2) Municipal Fee Rebate applications.

Submission & Contact Information

Inquiries and completed applications shall be submitted to the program coordinator businessincentives@cityofgp.com. If you have questions about the application form or the application process, please contact **780-513-5240** or email businessincentives@cityofgp.com.

FOIP Act Policy

This information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25, as amended from time to time, and will be used to administer the applications brought forward for consideration for the Patio Grant. Basic information such as your business name may be used in materials that may either be distributed to the public or posted on our social media pages for promotional purposes. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP Act). If you have any questions about the collection, use or disclosure of this information, contact the Manager, Economic Development at **780-357-4969** or ecdevinfo@cityofgp.com.

Clear Form

Print Form

Grant being applied for:

Residential Infill Grant

Municipal Fee Rebate

General Information

Applicant Name		Date	
Company Name			
Mailing Address			
Email		Phone	
Address of Proposed Project			
Proposed Start Date		Estimated Completion Date	
Estimated Total Cost of Project			

Project Description

Provide a brief description of the proposed project:

Estimated Grant Request

Grant	Amount	Grant	Amount
Residential Infill Lot 1		Residential Infill Lot 2	
Municipal Fee Rebate Lot 1		Municipal Fee Rebate Lot 2	
Estimated Grant Amount			
Maximum Eligible Grant			

NOTE: If more room is required, attach an additional page to application submission email.

Clear Form

Print Form

Application Checklist

In order for your application to be deemed complete you must submit the following:

- Completed Application Form**
- Project Drawings** – Drawings that show the proposed design and basic elevations. Construction drawings are acceptable. *(NOT required for Municipal Fee Rebate)*
- Project Estimate** – Estimate detailing the total construction cost of the development

Applicant Declaration

I understand that my submission of an application does not constitute a guarantee for funding under the DIG Program. I certify that all information is true and accurate to the best of my knowledge, and if approved, work will be completed in accordance with the terms and conditions of the Reimbursement Agreement entered into with the City of Grande Prairie.

Applicant Signature

Date

Applicant Name

Authorization for Agent of the Property Owner (Complete only if applicant is not the registered Property Owner)

I / we, _____, the owner(s) of the subject property hereby authorize _____ to act on my / our behalf with respect to the application.

Owner Signature

Date

Witness

Owner Signature

Date

Witness

Owner Signature

Date

Witness

Owner Signature

Date

Witness

For Office Use Only

Date / Time Received

Application Complete

Yes

No

Details

Date of Application Review

Amount of Grant

Decision

Approve

Approve with Conditions

Refuse