

**CITY OF GRANDE PRAIRIE
COORDINATED CARE CAMPUS ADVISORY COMMITTEE
TERMS OF REFERENCE**

Establishment:

The Coordinated Care Campus Advisory Committee was established to function as a Committee of Council and is guided by the [Boards and Committees Bylaw C-1422](#).

Purpose:

The purpose of the Coordinated Care Campus Advisory Committee (the “Committee”) is to provide a link between the Coordinated Care Campus and the community. The Committee will provide advice and feedback on matters relating to the Coordinated Care Campus.

Mandate:

The Committee shall:

- provide advice and recommendations pertaining to community education, integration and engagement;
- provide advice and recommendations on identified matters of concern brought forward through the Good Neighbour Grievance process; and
- provide feedback in the ongoing evaluation and planning for the Coordinated Care Campus and its programs.

Membership:

1. The committee will consist of a maximum of 9 members as follows:
 - Seven (7) public members
 - Four (4) community members / business owners;
 - One (1) member from Community Advisory Board on Housing and Homelessness;
 - One (1) Indigenous representative;
 - One (1) health representative;
 - Two (2) City administration
 - One (1) representative from Community Social Development
 - One (1) representative from the RCMP
 - Additional members may be called upon based on qualification and expertise on an adhoc basis

Term:

- As set out in the **Boards and Committees Bylaw C-1422**

Committee Operations:

- The Committee will approve a regular schedule of meetings including a minimum of four (4) meetings held annually
- The Chair shall be elected from the Committee membership for a maximum term of two (2) years, unless appointed by Council

Performance Expectations:

Members may leave the Committee by:

- Giving written notice a minimum of 30 days advance of the next meeting
- Being declared removed after missing three (3) consecutive meetings without valid cause
- Being declared removed by a 75% vote of the Committee quorum for reasonable cause (e.g., not embracing a collaborative approach or breach of confidentiality)

Confidentiality:

- Advisory Committee members are responsible for maintaining the confidentiality of all proprietary or privileged information they are privy to while serving as an Advisory Committee member.

Remuneration:

NIL. This is a volunteer position.