

## Description

This form is to be completed and submitted when applying for the Downtown Incentives Program Urban Residential Development Grant.

The Urban Residential Development Grant is designed to encourage property owners within the Program Boundary to invest in new development and/or redevelopment of their properties for Mixed-Use or multi-unit residential use.

## Fees and Timelines

Applications are open until the end of the year, or until funding runs out.

## Quote Requirements

Applications must include two independent quotes for each project element. Please complete the table according to the quotes you have provided with your application. These may be comprehensive, capturing the entire project from a general contractor or broken out into specific elements such as lighting or landscaping. Quotes should be included exclusive of GST. The maximum eligible grant amount will be calculated based on the combined total of the lowest quotes from each element category.

## Submission Information

Completed applications should be submitted to the program coordinator [downtownincentives@cityofgp.com](mailto:downtownincentives@cityofgp.com).

Any inquiries can also be made to the program coordinator at [downtownincentives@cityofgp.com](mailto:downtownincentives@cityofgp.com).

## FOIP Act Policy

This information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25, as amended from time to time, and will be used to administer the applications brought forward for consideration for the Downtown Incentives Program Urban Residential Development Grant. Basic information such as your business name may be used in materials that may either be distributed to the public or posted on our social media pages for promotional purposes. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP Act). If you have any questions about the collection, use or disclosure of this information, contact the Manager, Economic Development at **780-357-4969** or [ecdevinfo@cityofgp.com](mailto:ecdevinfo@cityofgp.com).

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**General Information**

Applicant Name		Date	
Company Name			
Mailing Address			
Phone		Email	
Address of Proposed Project			
Proposed Start Date		Estimated Completion Date	
Estimated Total Cost of Project			

**Project Description**

Type	<input type="checkbox"/> Mixed-Use	<input type="checkbox"/> Residential Only	Number of Dwelling Units	
Provide a brief description of the proposed project:				

**Breakdown of Costs**

Element Description	Provider 1	Quote 1	Provider 2	Quote 2
<b>Combined Total of All Lowest Quotes</b>				
<b>Maximum Eligible Grant</b>				

NOTE: If more room is required, attach an additional page to application submission email.

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**Application Checklist**

**In order for your application to be deemed complete you must submit the following:**

- Completed Application Form**
- Site Plan** – The plan should indicate all structures and their context including adjacent structures, roadways, sidewalks, and landscaping.
- Preconstruction Photos** – Photos shall show the current site and its context including adjacent structures, roadways, sidewalks, and landscaping.
- Project Drawings** – Drawings should show the proposed design. Construction drawings are acceptable.
- Proof of Means** – Confirmation of project funding. May include a grant confirmation, bank statement or letter from lender or other funding source.

**NOTE:** Reimbursement will be based on actual project costs

**Tax Deferral**

Successful applicants for the Urban Residential Development Grant are eligible to defer the Municipal Tax portion of the Incremental Assessed Value of the property for a maximum period of three (3) years. All deferrals are subject to annual Council approval. The three years will begin upon approval of the building permit.

**Would you like to defer taxes on this project?**       **Defer taxes**       **Do not defer taxes**

**Aquatera Connection Fee Reimbursement**

A grant matching 50% of the costs to up-size water and wastewater connections up to \$50,000. Costs will be based on Aquatera’s Policy 310 as of the time of application.

**Will the project will require an upgraded water service line?**       **Yes**       **No**

<b>Current water service size</b>	<b>Upgraded water service size</b>

**Design Goals**

Check off each of the Design Goals that your proposed project achieves. A minimum of five selections are required. Please refer to the Downtown Incentives Program Guidelines for details and examples for each of the Design Goals.

<b>Pedestrian Realm</b>	<b>Public Safety</b>
<input type="checkbox"/> Building has a Connection to the Pedestrian Realm	<input type="checkbox"/> Natural Surveillance
<input type="checkbox"/> Human Scale Design	<input type="checkbox"/> Lighting
<input type="checkbox"/> Accessibility	<input type="checkbox"/> Territoriality
<input type="checkbox"/> Greenery	

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**Winter Conditions**

- Maximizes Sun Exposure
- Provides Protection from Wind and Snow
- Provides Landscaping that has Colour and Texture in the Winter
- Uses Slip-Resistant Materials

**Innovative and Artistic Design**

- Features Unique Architectural Elements
- Utilizes Sustainable Building Design
- Incorporates Texture, Pattern, Shapes, Colours & Materials to Create a Unique Design
- Features a Public Art Element

**Provide a description of how the project achieves the Design Goals that you selected:**

**Goal 1:**

**Goal 2:**

**Goal 3:**

**Goal 4:**

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**Goal 5:**

**Applicant Declaration**

I understand that my submission of an application does not constitute a guarantee for funding under the Demolition Grant Program. I certify that all information is true and accurate to the best of my knowledge, and if approved, work will be completed in accordance with the terms and conditions of the Reimbursement Agreement entered into with the City of Grande Prairie.

<b>Applicant Signature</b>		<b>Date</b>	
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<b>Applicant Name</b>	
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**Authorization for Agent of the Property Owner** (Complete only if applicant is not the registered Property Owner)

I/we, \_\_\_\_\_, the owner(s) of the subject property hereby authorize \_\_\_\_\_ to act on my/our behalf with respect to the application.

<b>Owner Signature</b>		<b>Date</b>		<b>Witness</b>	
<b>Owner Signature</b>		<b>Date</b>		<b>Witness</b>	
<b>Owner Signature</b>		<b>Date</b>		<b>Witness</b>	
<b>Owner Signature</b>		<b>Date</b>		<b>Witness</b>	

**For Office Use Only**

<b>Date/ Time Received</b>					
<b>Application Complete</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Details</b>		
<b>Date of Application Review</b>				<b>Amount of Grant</b>	
<b>Decision</b>	<input type="checkbox"/> Approve	<input type="checkbox"/> Approve with Conditions	<input type="checkbox"/> Refuse		