

Memorial Bench & Memorial Tree Application Form

Please submit completed form to citizencontactcentre@cityofqp.com

Description

The Memorial Bench and Tree Program is an opportunity for you to celebrate a loved one, remember a special event or recognize a remarkable person in the community. By dedicating a bench or tree to your loved one, their memory will live on in Grande Prairie, cared for in perpetuity by Transportation & Parks.

Memorial bench applications received by May 1st of each year will be considered for spring / summer installation.

Memorial tree applications must be received by August 31st of each year. If possible, memorial trees will be planted in the fall of each year.

Fee Information

Costs include future maintenance requirements. New benches and trees shall be installed as per the City Design Construction Manual. The City of Grande Prairie has final approval for tree species and bench or tree locations.

Submission Information

Application can be submitted to: **citizencontactcentre@cityofgp.com**You will be contacted by the City of Grande Prairie to arrange payment.

Completed applications can also be printed and mail with your cheque to:

City of Grande Prairie

Attn: Transportation & Parks

P.O. Bag 4000

Grande Prairie, AB T8V 6V3

Questions & Information

If you have any questions please contact Transportation & Parks at 780-538-0300 or email citizencontactcentre@cityofgp.com

FOIP Act Policy

This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act), and will be used by the City of Grande Prairie Parks Department to administer the memorial bench / memorial tree program. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP Act). If you have any questions about the collection of information please contact the City of Grande Prairie FOIP Coordinator at **780-538-0300**.



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		Save For	m	Clear	Form	Print Form	
Contact Information							
Name							
Address			City				
Province			Postal Code				
Phone			Email				
Memorial Benches & l							
N	Memorial Benches		Memorial Trees				
	# of New Benches	\$1,600 / each			# of Evergreen Trees	\$1,200 / each	
	# of Existing Benches	\$600 / each			# of Deciduous Trees	\$1,200 / each	
	Total Cost						
	nching or in the City of Grande Prai r poplar, and Colorado spruce. Plea	-	•			• •	
Preferred Park Location (please include the name or address of the park and include such descriptions as "east of", "south side", etc.)			Enter Plaque Inscription Below (plaque size is 4" x 6", maximum of 4 lines with 15 letters per line)				
Name or Address							
Note: You will be contacted by	a City of Grande Prairie representa	ative to finalize bench	or tree location.				
Applicant Signature			Date Signed				
For Office Use Only							
Transportation and Pa	rks Manager Approval						