



POLICY

POLICY NO:	702	APPROVAL DATE:	March 24, 2014
TITLE:	Open Data	REVISION DATE:	
SECTION:	Materials, Equipment & Services	PAGE	1 OF 2
DEPARTMENT:	Economic Development/Strategic Services		

POLICY STATEMENT

The City of Grande Prairie is committed to Open Government and Open Data, and as such will:

- Identify, collect and publish data that is useful to the public, industry and the City in accordance with the Guiding Principles of Dataset Management described in this policy.
 - Publish datasets online, which are licensed by the Open Data Licence.
 - Adhere to rights of privacy, security and confidentiality as identified in the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25.
 - Comply with provincial and federal legislation and will not publish datasets containing confidential, proprietary, and/or personal information.
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REASON FOR POLICY

The Open Data Policy ensures that the City of Grande Prairie as a whole collects data in a consistent, useful, machine readable format and routinely makes that data available for public use.

RELATED INFORMATION

Guiding Principles of Dataset Management

Completeness

Datasets will be as complete as possible while complying with legislative obligations regarding the release of personal information, proprietary, or other confidential information.

Primacy

Datasets will consist of primary source data - not republished data.

Timeliness

Datasets will be made available to the public as soon as possible.

Accessibility

Datasets will be easily accessible online.

Machine Readable

Datasets will be machine readable.

Non-discrimination

Datasets are available to anyone, with no requirement for registration.

Non-proprietary

No entity has exclusive control over the datasets.

Non-restrictive License

Datasets will be licensed such that they are not subject to any copyright, patent or trademark.

Long Term Preservation of Datasets

Datasets will remain available online for as long as possible.

Usage Costs

Datasets are available free-of-charge.

DEFINITIONS

Dataset

A collection of raw, machine-readable, non-manipulated data usually presented in tabular form with associated metadata.

Machine Readable Data

Data that can be interpreted by a computer using standard and conventional means.

Open Data

Data that can be freely used, reused and redistributed by anyone - subject only, at most, to the requirement that credit is given to the data source and any redistribution of the data carries the same license.

Primary Source Data

Original information created or collected by the City of Grande Prairie.

RESPONSIBILITIES

This policy applies to all City of Grande Prairie employees.

City Council will review and approve any revisions to this policy.

City Manager will review and approve any procedures related to this policy.

City Administration will carry out the policy based on established procedures.