



## Fire Safety Plan (FSP)

### CONSTRUCTION, RENOVATION AND DEMOLITION SITES

Prior to the commencement of construction, alteration or demolition operations, a Fire Safety Plan shall be prepared for the site, approved by the Fire Department and must be posted on site.

A Fire Safety Plan establishes minimum requirements that will provide a reasonable degree of life safety from fire and similar emergencies. Plans must comply with the National Fire Code – Alberta Edition, National Building Code – Alberta Edition, and other applicable laws and regulations.

## WHEN DO I NEED A FIRE SAFETY PLAN?

### 1) No Fire Safety Plan

**Projects Under \$10 000.00**

#### Examples

- Build a utility shed under 108ft<sup>2</sup> (10 m<sup>2</sup>)
- Re-shingle a roof, provided there is no structural work
- Install eaves-troughs
- Reinstall/replace kitchen or bathroom cupboards without plumbing
- Erect a fence

### 3) Fire Safety Plan (Major Projects)

**USE THE READY MADE TEMPLATE OR EQUIVALENT FSP FOR MAJOR PROJECTS.  
SUBMIT TO FIRE DEPARTMENT FOR APPROVAL.**

- Partial and full building demolitions
- All buildings that are occupied during construction or renovation
- Buildings over 600m<sup>2</sup>
- 4 stories or more in building height
- New buildings

### 2) Fire Safety Plan (Small Buildings)

**USE THE READY MADE TEMPLATE OR EQUIVALENT FSP FOR SMALL BUILDING.  
SUBMIT TO FIRE DEPARTMENT FOR APPROVAL.**

- Interior demolitions
- Projects over \$10 000.00
- Housing and small buildings (ABC Part 9)
- Unoccupied building
- Buildings under 600m<sup>2</sup>
- 3 stories or less in building height

## WHAT HAPPENS IF I DO NOT PROVIDE A FIRE SAFETY PLAN?

It is unlawful to start construction, renovation and demolition without a fire safety plan. If you begin without a plan in place, you may be ordered to stop work, ordered to remove work already done, or prosecuted.

## WHAT DOES THE SAFETY CODES OFFICER — FIRE / FIRE PREVENTION OFFICER DO?

A Fire Prevention Officer reviews projects during key stages of construction to ensure the work site is safe and complies with the Fire Code. The inspector may visit a site several times depending on the project.