

CITY OF GRANDE PRAIRIE

BYLAW C-1382

A Bylaw to establish The Freedom of Information and Protection of Privacy Bylaw

WHEREAS, pursuant to section 95 of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, chapter F-25 as amended from time to time, the City of Grande Prairie must designate a person or group of persons as the head of the City of Grande Prairie for the purposes of this Act;

AND WHEREAS, pursuant to section 95 of the Act, the City of Grande Prairie may set any fees the municipality requires to be paid under section 93, which must not exceed the fees provided for in the Regulations.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF GRANDE PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. NAME

1.1 This Bylaw shall be called the “FOIP Bylaw”.

2. PURPOSE

2.1 The purpose of the Bylaw is to establish the administrative structure of the City of Grande Prairie in relation to the Act and to set fees thereunder.

3. DEFINITIONS

3.1 In this Bylaw, unless the context otherwise requires:

“**Act**” means the *Freedom of Information and Protection of Privacy Act*, RSA 2000, chapter F-25 as amended from time to time;

“**Applicant**” means a person who makes a request for access to a record under section 7(1) of the Act;

“**City**” means the City of Grande Prairie and includes any board, committee, commission, panel, agency or corporation that is created or owned by the City and all the members or officers of which are appointed or chosen by the City, but does not include:

- (a) the Grande Prairie Airport Commission;
- (b) the Grande Prairie Library Board; and
- (c) the Downtown Business Improvement Area Association.

“**City Manager**” means the person appointed as the Chief Administrative Officer of the City or their designate.

“**Province**” means the Province of Alberta.

4. DESIGNATED AUTHORITY

- 4.1 The City Manager is designated as the head of the public body, as defined in the Act.
- 4.2 The head of the public body is hereby authorized to delegate to any person any duty, power or function of the Head except the power to delegate

5. FEES

- 5.1 Where an Applicant is required to pay a fee for services, the fee is payable to the City in accordance with Alberta Regulation 186/2008 of the Act, or any successor regulation that sets fees for requests for information from the Province.

6. REPEAL

- 6.1 Bylaw C-1016 is hereby repealed.

7. EFFECTIVE DATE

- 7.1 This Bylaw shall take effect on the date it is passed.

READ a first time this 9 day of August , 2021.

READ a second time this 9 day of August , 2021.

READ a third time and finally passed this 9 day of August , 2021.

“J. Clayton” (signed) _____
Mayor

“A. Karbasheski” (signed) _____
City Clerk