

Description

Major project funding applications will be considered every year as funds allow. The deadline for receipt of major project funding applications is the first business day after January 1st. Groups can only receive major project funding every other year. Applicants will be notified following the Committee's decision. The Committee's decision will be final; grants could be conditional. **Applicants are advised that if successful here, their request will not be considered under any other grant process administered by the City.**

Criteria and Guidelines

1. The benefactor of the major project must be based in the community or immediate area.
2. Applicants must demonstrate a level of achievement in their discipline.
3. Applicants must demonstrate how they will attain the next level of artistic development or provide a statement of expected results.
4. Applicants must demonstrate how they will come up with the remainder of the funding.
5. Applicants must provide a current resume.
6. Letters from at least two references who can demonstrate artistic ability, including name, address, postal code, telephone number and fax.
7. An example of the artist or group's work (excerpt of writing, sound recording, slides, image, portfolio).
8. One application per project.
9. All funding received must be used for the sole purpose identified in the application.
10. An accountability report is required for awards over \$2,500 within sixty (60) days of the completion of the event. Unexpended funds must be returned to the fund for redistribution by that deadline. This report is to include a financial report showing overall actual expenditures and disposition of the grant along with an evaluation of the program in relation to its original objectives. Please note that failure to provide accountability information may jeopardize the opportunity for any further funding.
11. Incomplete applications may not be considered.
12. Acceptance of privacy release statement.

Submission Information

Complete applications may be submitted electronically to grants@cityofgp.com.

FOIP Act Policy

The personal information on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used to respond to your request to access information. Please forward any questions or concerns to the FOIP Coordinator at 10205 - 98 Street, Grande Prairie, AB T8V 2E7, citydks@cityofgp.com.

Clear Form

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Applicant Information

Individual/Group Name		Primary Contact	
Mailing Address		City	
Province		Postal Code	
Contact Phone		Email	
Name of Project		Application Date	

Application Questions

1. Describe you/your group's main objectives:

2. Has this group received any municipal funding previously?
 If so, when did you receive the funding and for what purpose? Yes No

3. How many years has your community group been in operation?

4. If this is a recently formed organization, what is the name of the umbrella organization under which you are applying for funding?

5. How many years have they been in operation?

6. Is this a new or existing project? New Existing

7. If this is an existing project, how many years has it been in existence?

8. Describe the purpose and main objectives of the project:

9. What is the amount of project funding being requested?

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10. Please list any organizations your group may be partnering with for this project:

11. Who are the benefactors of this project?

12. Is this project open to the public?

Yes

No

13. Please describe how the funding will help benefit you or your group in attaining the next level of artistic development:

14. Please describe how you plan to complete this proposed project:

15. Where will your project or the development of your project take place?

16. How will this project contribute to the cultural betterment of the community?

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Applicant Checklist

Step 1 Completed Application Form

Step 2

Please include the following as electronic attachments and email to grants@cityofgp.com

- Detailed budget for the project listing all expenses and revenues (be sure to identify all sources of funding)
- Letters from at least two references who can demonstrate artistic ability (including name, address, postal code, phone # and fax)
- Please provide an example of the artist or group's work (excerpt of writing, sound recording, slides, image, portfolio, etc.)

Deadline for submissions: The first business day after January 1st of each year.

An accountability report is required for awards over \$2,500 within sixty (60) days of the completion of the major project. Please note that failure to provide accountability information may jeopardize the opportunity for any further funding.

Disclosure

This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act), and will be used to administer the applications brought forward for consideration for funding from the City of Grande Prairie. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information please contact the City of Grande Prairie FOIP Coordinator at 780-538-0300.

The use of the your / your child's name, photos, videos and comments in the City of Grande Prairie newsletter, website pages, social media, and other media publications.

Yes No

The use of your / your child's name and / or photograph collected for the purpose of recognizing grants, bursaries, awards or prizes your child may be eligible for.

Yes No

I understand that I can withdraw/revoke my consent to the uses listed above at any time, in writing, to the Sports Development, Wellness and Culture department at grants@cityofgp.com.

Under 18 Parental Consent

I _____ (parent name) agree to the collection of personal information for _____ (child's name) and that the information collected may be used for the items I have agreed to above.

Over 18 Applicant Consent

I _____ (applicant name) agree to the collection of personal information and that the information collected may be used for the items I have agreed to above.